

Great Libraries Build Communities - Online Consent Form

Name and Contact Information of Researchers:

Dr. Melissa Redmond, Carleton University, School of Social Work
Tel.: [\(613\) 520-5601](tel:6135205601)
Email: librarysocialwork@carleton.ca

Project Title

“Great libraries build communities: Public libraries as social service gateways”

Project Sponsor and Funder

Supported in part by funding from the [Social Sciences and Humanities Research Council](#)

Carleton University Project Clearance

Clearance #:114833

Date of Clearance: March 1, 2022

Invitation

We are asking you to complete this survey because you are a public library worker at one of the five municipalities in Canada selected for this study. This research is being conducted by Dr. Melissa Redmond of Carleton University's School of Social Work. The study is supported in part by funding from the Social Sciences and Humanities Research Council.

This online survey is for library workers who are 18 years of age or older.

Objectives and Summary:

This study will examine the perceptions and experiences of library workers regarding the appropriateness of and capacity for libraries to respond to their patrons' psychosocial needs, and what this means for social work. You will be asked questions regarding your education, training, library programming, and capacity to meet patrons' needs. We expect to survey a total of 50 people.

We estimate that the survey will take about 15 minutes to complete.

Withdrawal

Your participation in this survey is voluntary, and you may choose not to take part, or not submit an answer to a question. This survey is anonymous, and once selecting "submit" at the end of the survey, it will be collected by the researchers. Because this survey is anonymous, withdrawing from the study once submitting responses is not possible. At anytime during the survey, you can exit out, and your partially completed answers will not be included.

Risks and Benefits:

We understand public librarians interact with vulnerable populations on a day-to-day basis, and some of the questions may be of a sensitive nature and may cause you distress or embarrassment if disclosed. If you do feel distress from answering any of these questions, we invite you to contact **Crisis Services Canada** Toll Free (24/7): 1 (833) 456-4566, Text support (4pm-12am ET daily): 45645. For residents of Quebec, call 1 866 APPELLE (1.866.277.3553).

All information collected is anonymous, and although your manager/union rep may be aware of the research project, we will not release any personal information or responses to them.

Duty to report

While this survey is completely anonymous, as researchers we have a duty to report if there is risk of harm to self, harm to others, or child abuse.

Confidentiality and Data Storage:

We will treat your personal information as confidential, although absolute privacy cannot be guaranteed. No information that discloses your identity will be released or published without your specific consent, and all responses will be anonymized in the published research.

Research records may be accessed by the Carleton University Research Ethics Board in order to ensure continuing ethics compliance. Data will be stored on a password protected hard drive for seven years and then securely destroyed.

All research data collected on the survey will be stored in Simple Survey servers and backups located in Canada, and then downloaded onto the project's password protected hard drive. Once the data has been downloaded, the information stored on Simple Survey will be deleted.

Simple Survey Master Agreement:

<http://form.simplesurvey.com/oss/external/msa.aspx>

Debriefing

If you are interested in signing up for our listserv to obtain final reports, visit *librarysocialwork.ca*. We will not be able to link your email to your responses here.

REB Review and Contact Information:

This project was reviewed and cleared by the Carleton University Research Ethics Board. If you have any ethical concerns with the study, please contact the Carleton University Research Ethics Board by phone by email at ethics@carleton.ca.

By completing the online survey, you are agreeing to participate in the study.

I voluntarily agree to participate in this study.

- Yes, I am 18 years of age or older and I consent to survey – go to survey
- No